

Address: **Greenfield County Water District**

551 Taft Hwy

Bakersfield, CA 93307

Phone: 661-831-0989

Enterprise System Catalog:

August 1st, 2019

VENDOR AND PRODUCT	Advantage Computer Jayhawk Software
SYSTEM PURPOSE	Utility Billing Software
CATEGORIES/TYPES OF DATA	Customer contact information, addresses, meter encoder numbers, customer's phone numbers, customer's identification information.
DEPT/PRIMARY CUSTODIAN	Accounting
FREQUENCY OF COLLECTION	Every day
FREQUENCY OF UPDATE	Every day
VENDOR AND PRODUCT	Intuit, QuickBooks
SYSTEM PURPOSE	Accounting software
CATEGORIES/TYPES OF DATA	Budgets, Revenue, Expenditures
DEPT/PRIMARY CUSTODIAN	Finance
FREQUENCY OF COLLECTION	As needed
FREQUENCY OF UPDATE	As needed
VENDOR AND PRODUCT	Microsoft, Excel
SYSTEM PURPOSE	Used to collect and calculate different data from accounts payable, accounts receivable.
CATEGORIES/TYPES OF DATA	Accounts payable uses Excel to keep track of paid invoices presented at board meetings. Accounts receivable uses excel to make sure payments to the district have been made by developers or other temporary customers.
DEPT/PRIMARY CUSTODIAN	Accounting
FREQUENCY OF COLLECTION	As needed

FREQUENCY OF UPDATE	As needed
VENDOR AND PRODUCT	Microsoft, Word
SYSTEM PURPOSE	District uses Word to communicate with internal and external entities by sending letters, memos, or notices.
CATEGORIES/TYPES OF DATA	Information contained in word documents would mostly be communication between parties.
DEPT/PRIMARY CUSTODIAN	All
FREQUENCY OF COLLECTION	As needed
FREQUENCY OF UPDATE	As needed
VENDOR AND PRODUCT	Itron, Inc- MVRS Meter reading Software
SYSTEM PURPOSE	Multi-function system that helps the District maintain Customer Service Request, Customer Complaints, Meter Reading, and Meter Account Information.
CATEGORIES/TYPES OF DATA	Property location, meter encoder numbers, meter size and water usage.
DEPT/PRIMARY CUSTODIAN	Field
FREQUENCY OF COLLECTION	As needed
FREQUENCY OF UPDATE	As needed